

**PRINCE EDWARD ISLAND
ROAD BUILDERS AND HEAVY CONSTRUCTION ASSOCIATION**

P. O. Box 1901 Charlottetown, PEI C1A 7N5
Telephone (902) 894-9514 Fax (902) 894-9512
E-Mail: info@peirb.ca Web Site: <http://www.peirb.ca>

M E M O R A N D U M

TO: PEI Road Builders & Heavy Construction Association Members
FROM: Melissa Paquet, Executive Director
DATE: December 5, 2023
RE: 62nd Annual Meeting –February 1 and February 2, 2024
Registration Package

The 62nd Annual Meeting of the PEI Road Builders and Heavy Construction Association will be held Thursday, February 1, and Friday, February 2, 2024 at the following locations:

- The Delta Prince Edward Hotel, 18 Queen Street, Charlottetown, and
- The Cornwall Curling Club, 29 Cornwall Road, Cornwall, PE.

Your Program Schedule and Registration Form are attached.

All Regular and Associate members are urged to attend as this is an opportunity to discuss matters of mutual interest in the road building industry and for Associate Members to provide information regarding their products and services. As in the past, our guests will be members of the PEI Department of Transportation and Infrastructure and Municipal Officials.

The format will be as follows:

THURSDAY

9:00am – 4:00pm - Curling and Noon Luncheon - *Cornwall Curling Club*.

7:00pm - 9:00pm - Curling Awards banquet - *Delta Prince Edward*

9:00pm - 11:00pm - Campbells Concrete & Toromont CAT reception - *Delta Prince Edward*

FRIDAY (*all events at the Delta*)

8:45am -10:00am – Breakfast

10:00am – 12:00pm– PEI Road Builders Annual General Meeting

12:30pm –2:00pm – Irving Luncheon

2:00pm -4:00pm – Presentations

6:30pm – 7:30pm – RECEPTION

7:30pm - 9:00pm – GALA DINNER

9:00pm -11:30pm - Campbells Concrete & Toromont CAT reception

Payment (by cheque, cash or EFT) is required upon receipt of your registration form. Please note:

Thursday ONLY - \$100.00 plus (\$15.00) HST or Thursday and/or Friday - \$300.00 plus (\$45.00) HST

The cost to attend any of the other Annual Meeting events is \$300.00 plus HST - there is no extra charge for your guest whether you (and guest when applicable) only attend one of the events or you (and guest when applicable) attend each and every event.

IF you are only attending on Thursday, the cost will be \$100.00 plus HST. Friday evening there will be a Reception followed by Dinner and Entertainment at The Delta Prince Edward.

Please complete the attached Registration Form and return it with payment (by cheque, cash or EFT) to our office as soon as possible so arrangements can be finalized. All cheques are to be made payable to PEI Road Builders & Heavy Construction Association.

Registration form and payment (by cheque, cash or EFT) **MUST BE RECEIVED by 11:00 a.m., Wednesday January 24, 2024**. Registration and payment can be mailed to PEI Road Builders & Heavy Construction Association, PO Box 1901, Charlottetown, PE, C1A 7N5, or can be made directly at the PEI Road Builders & Heavy Construction Association office, 40 Enman Crescent, Room 223, Charlottetown, PEI.

Cancellation Policy: Cancellations received by 11:00 a.m., Wednesday, January 24, 2024 will be refunded at 75% of the total amount. Cancellations received after 11:00 a.m., Wednesday, January 24, 2024, without sufficient cause, will receive no refund.

Associate Members wishing to have an exhibit during the Annual Meeting, please note that you must make set-up arrangements with The Delta Prince Edward. Any parcels, conference materials, trade show booths, or any other shipments received by the Delta Prince Edward receiving department will be subject to material handling services charges at a rate of \$35.00 per box. However, there will be no charge for the first of any pallets required or for the Exhibit Space. Only member companies with a Registered Delegate who has paid to attend the Annual Meeting will be permitted to set up an exhibit during the Annual Meeting.

ACCOMMODATIONS

2024 Accommodation offer: The Delta Prince Edward Hotel –The Delta Prince Edward and PEI

[Book your group rate for PEI Roadbuilders and Heavy Construction Association 2024](#)

OR

2024 Accommodation offer: Rodd Charlottetown, a Four and a Half Star Hotel. Located in downtown Charlottetown, the hotel features 115 guestrooms and suites, voice mail, in-room coffee makers and mini-fridges. Enjoy the hotel's historic charm with Victorian décor and architecture, full-service dining room, indoor pool, sauna, and fitness room. As well, we offer Free Parking and Wireless High Speed Internet! Please call toll-free 1-800-565-7633 and request the PEI Road Builder's Rate....\$154.00 single/double plus taxes.

2024 Accommodation offer: Rodd Royalty, a full service Four Star Conference Hotel located only a 5 minute drive from city center. The hotel features 119 guestrooms and suites, voice mail, in-room coffee makers, mini-fridges and microwaves. The hotel has an evening lounge (Monday-Thursday), an indoor pool with a 105 ft. waterslide and fitness facilities. As well, we offer Free Parking and Wireless High Speed Internet! Please call toll-free at 1-800-565-7633 and request the PEI Road Builder's rate starting at \$149.00 Standard Single Room plus taxes. The rate includes Breakfast!

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2024 ANNUAL MEETING

P R O G R A M S C H E D U L E

FUNCTION	DATE	TIME	LOCATION
Curling (Participant)	Thursday, February 1, 2024	(Coffee at 8:00 a.m.) 8:30 a.m.	Cornwall Curling Club
Luncheon (Participant)	Thursday, February 1, 2024	12:00 Noon	Cornwall Curling Club
Curling Resumes (Participant)	Thursday, February 1, 2024	1:00 p.m. - finish	Cornwall Curling Club
Reception and Curling Awards (Participant & Guest)	Thursday, February 1, 2024	7:00 p.m. - 9:00 p.m.	The Delta Prince Edward Hotel
Breakfast (PEIRB&HCA Annual Meeting Registered Delegates Only)	Friday, February 2, 2024	8:45 a.m.	The Delta Prince Edward Hotel
Annual Meeting Business Session (PEIRB&HCA Members Only)	Friday, February 2, 2024	10:00 a.m.	The Delta Prince Edward Hotel
Luncheon (Participant)	Friday, February 2, 2024	12:30 p.m.	The Delta Prince Edward Hotel
Presentations	Friday, February 2, 2024	2:00 p.m.	The Delta Prince Edward Hotel
Reception (Participant & Guest)	Friday, February 2, 2024	6:30 p.m. - 7:30 p.m.	The Delta Prince Edward Hotel

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2024 Annual Meeting Registration Form

PLEASE INDICATE WHICH FUNCTIONS YOU PLAN TO ATTEND:

Name of Employee	Feb. 1, 2024 Curling Luncheon	Feb. 1, 2024 Evening Reception	Feb. 2, 2024 Breakfast	Feb. 2, 2024 Business Session	Feb. 2, 2024 Noon Luncheon	Feb. 2, 2024 Reception and Dinner	Feb. 2, 2024 Guest

CURLING

Name of Curler	Skip	Mate	Second	Lead

Thursday and/or Friday _____ X \$300.00 (HST \$45.00) = _____

Thursday ONLY _____ X \$100.00 (HST \$15.00) = _____
Amount Attached

COMPANY NAME _____

ADDRESS _____

PHONE NUMBER _____

EMAIL _____

Please Note:

The cost will be the same \$300.00 plus HST (\$45.00) whether you (and guest when applicable) only attend one of the events or you (and guest when applicable) attend each and every event.

All cheques are to be made payable to PEI ROAD BUILDERS & HEAVY CONSTRUCTION ASSOCIATION. Registration form and payment (cheque, cash or EFT) must be received by 11:00 a.m., Wednesday, January 24, 2024. Registration and payment can be mailed to PEI Road Builders & Heavy Construction Association, PO Box 1901, Charlottetown, PE, C1A 7N5, or can be made directly at the PEI Road Builders & Heavy Construction Association office, 40 Enman Crescent, Room 223,